Hertfordshire County Scout Council Well End Activity Centre Building Risk Assessment



1	Activity Area		Jim Day		
	Freq	uency of use	As booked		
2	Personnel Involved Number of people		Instructors/Staff/Campers/Visitors 1 — 32		
3	Poter 1 2 3 4 5 6 7 8 9	ntial Hazards Uneven/ wet surfaces Fire risk Electrical Equipment Cleaning Equipment an Gas equipment & boiler Working at height Heaters – Contact & Ri Food Hygiene Water temperature	rs	4	Risk Level Medium Low Low Low Low Medium Medium Medium
5	Measures Taken to Control Hazards				

- 1 Ensure floor area kept clear, obstructions tidied away, spills cleared and floors allowed to dry after cleaning. Ensure external areas at risk are well lit at night.
- 2 Ensure combustible material cleared regularly, fire extinguishers in place and sources of ignition controlled
- 3 Use as per manufacturer's instructions, PAT regime in place, minimise trailing cables, do not overload fuses, appropriate trips on circuits. Campers advised of protocol prior to camp.
- 4 Store cleaning materials in designated areas, chemicals secured, COSHH and product specific training as appropriate. Remove industrial chemicals from buildings before public use.
- 5 Appropriate service and testing regime, keep clear of combustible materials
- 6 Use access equipment appropriate to job and for which training has been given
- 7 Signage in place to warn of risk from contact and advising not to cover.
- 8 Ensure kitchen area, fridges and cookers are cleaned prior to occupation of building.
- 9 Signage in place to advise of high temperature.

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Compiled by :- DS Reviewed by – MB Review Date: 01.10.23